

E-Mail

भारत के नियंत्रक-महालेखापरीक्षक का कार्यालय
9, दीन दयाल उपाध्याय मार्ग,
नई दिल्ली-110 124.



Circular No. 28-Staff Entt.-II/ 2015

No. 56-Staff Entt.-II/ 25-2015
OFFICE OF THE COMPTROLLER &
AUDITOR GENERAL OF INDIA
9, DEENDAYAL UPADHYAYA MARG,
NEW DELHI - 110 124

दिनांक / DATE - 8 सितम्बर 2015
SEP 2015

To

**All the Heads of Department in IA&AD
Director (P) - Local**

Subject: Regarding sanction of honorarium in excess of Rs. 2,500/- per person per annum and submission of proposals to Headquarters office.

Sir/ Madam,

As per the provisions of FR 46, the Central Government may grant or permit a Government servant to receive an honorarium as remuneration for work performed which is occasional or intermittent in character and either so laborious or of such special merit as to justify a reward. Under the extant delegations the Heads of Department in IA&AD can sanction honorarium to the staff upto Rs. 2,500/- per person per annum and any amount beyond this upto a maximum of Rs. 5,000/- per person per annum requires sanction of the Deputy Comptroller & Auditor General.

2. It has been observed that proposals exceeding the limit of Rs. 2,500/- per person per annum and requiring sanction of the Deputy Comptroller & Auditor General are received from the field offices in piecemeal and till end of the financial year. Also noticed in these proposals inter alia are (i) lack of details of extra work performed; and (ii) the amount is not limited to maximum of Rs. 5,000/- per annum in each case.

3. The Competent Authority has directed that consolidated proposals (with complete details and full justification) as of 30th September and end of February may be submitted to Headquarters office for sanction by 10th of the following month respectively (i.e. by 10th of October and 10th of March). No proposals will be considered after 10th of March in any case.

4. Kindly acknowledge receipt of this letter.

5. Hindi version will follow.

Yours Faithfully,

(RANJIT SINGH)

Asstt. Comptroller & Auditor General (N)